

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY COMMISSION MEETING HELD ON
WEDNESDAY OCTOBER 17, 2018 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS.

MADAM CHAIR: Tonita Gurulé-Girón

COMMISSIONERS: Barbara Casey
David Ulibarri
Vince Howell
Ember Davis
David Romero

ALSO PRESENT:

Esther Garduño Montoya, City Attorney
Barbara Padilla, Interim Housing Director
Natasha Martinez-Padilla, Finance Specialist

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Madam Chair Gurulé-Girón asked Commissioner David Ulibarri to offer the moment of silence. Commissioner Ulibarri offered a moment of silence for all the homeless people, all the people that are having trouble finding a place to be. Keep them in your prayers and see if you can talk to them to see if we can help to find a place to be in this cold weather.

APPROVAL OF AGENDA

Prior to the approval of the Agenda, Commissioner Barbara Casey stated before they approve the agenda, she has a couple of questions. She stated in reading the minutes from the last meeting regarding the seven areas of non-compliance that were still not approved by HUD. It was stated at the last meeting that those could be easily taken care of. She stated she thought those would be on the agenda for this evening so they could deal with them. Madam Chair Gurulé-Girón stated that she would like to defer that question to the Housing Directors monthly report. Commissioner Casey stated her other question is, Madam Chair Gurulé-Girón had promised them a memo explaining why she had never called the Special Meeting that the Commission had voted on unanimously. She stated, they never did get that memo. Madam Chair Gurulé-Girón stated, actually what she said is that she was going to provide a memo that would delineate exactly was going to happen with regards to the audit. She stated she does not believe she has to do that because the audit is taking place. She stated she believes that each and every one of them now knows who it is that they are dealing with. Madam Chair Gurulé-Girón stated any further questions will be addressed in the Housing Director's monthly report or the Commissioners report. At that point in time they can raise any questions they may have and she will have the girls discuss the actual compliance, or the seven questions of compliance or non-compliance. She stated those are under the audit and also under investigation.

Commissioner David Ulibarri made a motion to approve the agenda as is. Commissioner David Romero seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner Vince Howell	Yes
Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Barbara Casey	No
Commissioner David Ulibarri	Yes

Madam Chair Gurulé-Girón voted Yes

Barbara Padilla re-read the motion and advised the motion carried.

APPROVAL MINUTES

Commissioner Barbara Casey made a motion to approve the minutes of the meeting on September 19, 2018 with amendments she submitted. Commissioner Vince Howell seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Romero	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri	Yes

Barbara Padilla re-read the motion and advised the motion carried.

PUBLIC INPUT

None at this time.

PRESENTATION – HOUSING AUTHORITY FINANCE REPORT

Natasha Martinez-Padilla, Financial Specialist presented the Housing Authority's Revenue and Expenditure report for the month ending September 30, 2018. She stated they have finished the first quarter of the year. The revenues for Dwelling Rent are coming in a little lower than expected. There are four units that will be going online which will help that revenue go up. She stated additionally with operating subsidy the HA seems to be right in line. Other income, for late fees, interest, unit repairs, etc, is a little bit higher. The HA will be drawing down two transfers from the 2017 and 2016 CFP grants to be put into Operations. For the expenditure side, the HA is a little bit over in employee expenditures and she will be taking a closer look at that to see exactly where it was budgeted. She stated with the cold weather it may be due to calls for service making it higher for overtime. The HA is under in operating expenditures. This is for utilities and the day to day operations.

Commissioner Howell stated that the operating expense is well below. He asked what the reason is for that. If she is saying there are a lot of services being provided because of the cold, he asked, are we having heater problems. If that is true, why is that amount lower. Mrs. Martinez-Padilla responded saying \$152,000 of the operating expenses is technically reserved for the put back of the units on the Sagebrush site. She stated that due to the repayment agreement that is in place and the \$10,000 transfer that keeps coming in. She stated the HA budgets, to expense that amount, but they use it to put the units back online. Commissioner Howell asked about the heating in all the homes. Mrs. Martinez-Padilla stated those issues get addressed immediately by maintenance. If maintenance is not able to fix an issue, the HA has a contractor on call for those instances.

Commissioner Howell asked if the HA has had residential committee meetings. Mrs. Martinez-Padilla stated no, the HA has not had one recently. Commissioner Howell stated he would be curious to know what they are saying during this winter time. Mrs. Martinez-Padilla stated, we do have a Resident Commissioner (Ember Davis). Commissioner Howell asked Ember Davis if she could shed some light on this. Tenant Commissioner Ember Davis stated she has not heard any complaints. She stated if the heating does go off, maintenance will trouble shoot and they have provided electric heaters to residents until the problem can be fixed.

Madam Chair Gurulé-Girón stated when she used to work with counseling programs and used to administer grants for Housing, they have a duty and responsibility to meet with and call meetings, or at least attempt to meet with the residents within the area. She asked Tenant Commissioner Davis how often they have meetings. Tenant Commissioner Davis said they have not had a meeting in a while. She asked when the last time they had one. Natasha Martinez-Padilla stated the HA invites residents on a monthly basis for the Smoke Free meeting to keep residents updated as far as the Smoke Free Policy goes. She stated the HA provides two set times on the 3rd Thursday of the month for residents to come in and meet with Housing. Madam Chair Gurulé-Girón asked if anyone shows up. Tenant Commissioner Davis said she has not attended one in a while. Madam Chair stated maybe you can get the Resident Council member involved with your team to make certain that you start holding those meetings. She stated those meetings are necessary and that's part of compliance as well. Natasha Martinez-Padilla corrected that they are actually Resident Advisory Board meetings because we don't have a councilor or commission for the residents. Madam Chair Gurulé-Girón stated she was looking at the commission guidelines for the Federal and you are supposed to have those meetings so she would suggest they initiate those meetings as soon as possible and make sure to have Ms. Davis involved as well.

Commissioner Vince Howell asked if all the homes have electric heat. Interim Director Padilla stated they are gas burning furnaces. Commissioner Howell asked if any are wood burning stoves. Natasha Martinez-Padilla stated none of them are wood burning. Some of them are natural gas furnaces and some are natural gas wall heaters, depending on the size of the unit.

Commissions Howell said, during the Housing Authority's RAB (Resident Advisory Board) Meetings, food brings people to meetings. He stated he can provide pizzas for their meetings on his own, not his store. Housing thanked Commissioner Howell for that offer. He stated we need to get residents in so we can hear what they have to say.

Commissioner David Romero stated, the meetings are scheduled, people just aren't showing up. Mrs. Martinez-Padilla stated, pretty much. She stated, the HA informs all residents in the newsletter. She also stated, if the Housing Authority has a plan, or something that has to do with budget, capital fund, upcoming projects, any changes to the ACOP, lease or policies, the Housing Managers, herself and other staff will get on the phone and start calling residents to come in, along with mailings that go out to all tenants. Mrs. Martinez-Padilla stated the Commissioners have seen in their packets previously, the comment sheets the residents fill out as well as the sign-in sheets. The Housing Authority makes sure to have tenant participation in these meetings. For all the tenants who give input, the HA responds to each and every one of their comments.

Madam Chair Gurulé-Girón stated when she used to run the council program, one of the key components of that grant, in order to receive funding, was resident participation. Madam Chair stated, one of the things that has never happened here in the City of Las Vegas, and this is the absolute truth unless someone can prove to her that she is wrong here today, is that there is funding available for shelters for the homeless as well. She stated, we have never tapped into those funds and many other funds that are available to the City. She stated part of that means that these residents must show up to council

meetings. Madam Chair stated one of her jobs at the time was to ensure that they had a minimum of twenty residents participate every single month. She stated she would go door to door and make certain that they would show up. She stated they attempted to qualify for funding at that time, but the changes of the administration prohibited them and a lot of them, after a couple of years were no longer there to continue pushing those projects forward. She stated it is imperative and is critical to the viability of Public Housing that we do this. It's part of our job. Commissioner Romero stated in his research that he has done he has asked this question, why haven't we gone for those funds. He stated his understanding and research is because of litigation. Madam Chair Gurulé-Girón stated no that does not prohibit us from that, saying they have already checked that as well. Madam Chair stated they have already talked now that the auditors are here. It is the perfect opportunity for them to ask a lot of questions and they are not prohibited from going after funds for people who have no shelter. They can apply at any given time but there are certain requirements that they must meet, and that is exactly what they were told. Commissioner Howell asked, do we have someone enacting that right now. Madam Chair Gurulé-Girón stated she is thinking that once the final audit report recommendations come back, she is hoping that is stipulated in that report, so they have clear direction on what it is they have to do to move the Public Housing forward. Commissioner Howell said that Madam Chair had just said that we don't have to wait for that to happen. Madam Chair said no, we don't, we have to meet certain requirements of course, but if we meet the requirements then we can apply for that housing. Commissioner Howell said that was his question, do we have someone working on that now. Madam Chair stated no, she thinks they just found that out, based on her understanding.

Commissioner Romero stated he is confused now. We have a waiting list, so those individuals are basically homeless so how would we jump the waiting list. Madam Chair Gurulé-Girón stated that is going to be the issue. We are not familiar with that actual process because they never actually applied at that point in time. They were in the process of applying but then changes happened with the administration and they never applied for it and the criteria might have changed. She stated she doesn't know what the CFR Regulations are now, but all they can do is hope that they can move forward with that. Once they get all the requirements set in stone, then that is something that she will definitely look into.

HOUSING DIRECTORS MONTHLY REPORT

Interim Director Barbara Padilla reported that maintenance continues to work on unit turnarounds. The HA had two units moved into in the month of September and two units were vacated. The Waiting List Manager continues to accept and process applications daily. There are currently 75 applicants on the waiting list, 16 were taken in the month of September. There were 29 late notices issued to residents for non-payment of rent. By the deadline, only one tenant had not paid and was entered into a repayment agreement at that time. There were no terminations for non-payment of rent in the month of September. Housing Managers conducted 29 annual inspections in the last three months.

Housing staff continues to attend monthly safety training provided by HR Risk Management. Interim Director Padilla stated that she and three other office staff attended Occupancy Certification Training in Albuquerque. The training was presented by Nan McKay and they should have the results of the certification examination in the next few weeks. The training covered areas of occupancy such as Program Basics, Fair Housing Issues, Eligibility, Leasing, Annual and Interim Examinations, Service Animals, Assistance Animals, and Pets in Public Housing, Public Housing Assessment System, and lastly Resident Relations. Interim Director Padilla stated that the training was extremely beneficial for all who attended.

Interim Director Padilla stated that the two unit remodel project on Sandoval is still ongoing, and is currently in the punch list phase. She reminded the Commission that the Lead the Way Board Training is available and if anyone needs assistance, please let her know.

Madam Chair Gurulé-Girón stated at this point in time she would like to discuss the seven non-compliance questions that Commissioner Casey asked about and would also like to have Tana Vega and Ann Marie Gallegos step up so that if there are any questions, they are available to openly discuss the recommendations from HUD during the audit.

Interim Director Padilla stated she was not prepared to go over the Compliance Review so if someone else has the findings, she is sure they can discuss them. Madam Chair Gurulé-Girón asked Interim Director Padilla if she was part of the HUD process. Interim Director Padilla said the interview, yes. Madam Chair asked in that interview did they discuss the seven non-compliance issues. Interim Director Padilla stated, briefly. Madam Chair stated and you are not prepared to discuss them. Interim Director Padilla stated if Madam Chair has them, they can discuss them, but she does not have them with her, it was not on the agenda. Interim Director Padilla apologized saying she did not know they were going to discuss the Compliance Review. Madam Chair Gurulé-Girón stated, well we were unprepared. She stated none of them knew they were going to be asking the question but they asked the question so you always have to be prepared. Madam Chair Gurulé-Girón asked if anyone wanted to start discussing some of the seven issues, saying she does not have them in front of her either. Acting City Manager, Ann Marie Gallegos stated she does not have these findings but she can give a summary of the meeting she had. She stated they have not completed the meetings as of yet. They spent two and a half hours yesterday with staff as well as the HUD staff from Washington to finalize and discuss some of the other issues that still need to be resolved. She stated they did not discuss any of those seven particular findings and believes they may address them tomorrow. Madam Chair Gurulé-Girón stated since we are still under audit, we don't know exactly what the final results will be, so we will hold off on those.

Commissioner Casey stated the reason she asked about them is because they discussed them last month at the Housing meeting and statements were made by Acting City Manager Gallegos and Tana Vega that the policies that were required, they had already sent a timely response to HUD and that those could easily be corrected and completed and sent within a reasonable amount of time. Commissioner Casey stated when she interviewed with the people from HUD last week, she asked about the seven areas of non-compliance and she was told those are never going to go away, those have to be taken care of right away. She stated maybe she was mistaken in thinking they had told that to other people they interviewed. She thought because of that urgency she picked up from the interviewers that they would have those on the agenda for this meeting. Commissioner Casey stated she hopes those are addressed tomorrow and that they will be informed during the interim and they don't wait until next month to let them know what was said or what direction they may give in addressing those areas of non-compliance so that the commission knows that we are moving forward on this.

Acting City Manager Gallegos stated, according to Ms. Cobb and Mr. Schneller, what they will be doing is an internal report that is going to be discussed, and what she gathers from an internal report is it is going to be within their HUD offices and with Commissioners as well. She stated they will address those issues with them however they never got to that because there were other critical issues and items that needed to be addressed with them, such as the repayment agreement, the 17 units, and \$285,000 that has not been paid to the City of Las Vegas from the HUD office. Mrs. Gallegos stated those are the bigger items that were discussed not necessarily the seven accounting procedures, but she believes those will be addressed, possibly tomorrow. She stated Charlotte Cobb is a very nice person and she has given them her email and asked them to contact her if there is anything she can assist them with, which Acting City Manager stated, they will, because she is a very good contact.

Commissioner Howell asked Acting City Manager Gallegos and Tana Vega, regarding the seven non-compliance issues directed to HUD Albuquerque, have we sent responses to them. Acting City Manager Gallegos stated yes. Commissioner Howell questioned, if the City has received a response back from HUD yet. Acting City Manager Gallegos stated they haven't and she probably needs to reach out to the HUD Albuquerque office as well as to the Washington office and submit the same things to each one of the agencies. She stated it seems to her that is probably more clear communication and that's what she would like to do and how she is proceeding. Commissioner Howell stated during his interview that issue was asked also and what Councilor Casey said was true, those issues were not going to be eliminated until we address it because if we don't then it's going to be looking very poor on us. He asked of the seven, do we feel comfortable in the responses we sent. Acting City Manager Gallegos stated she believes so, saying the policies were in draft format only because she requested the Albuquerque HUD office review them and give them any type of recommendations that they have. She stated yesterday when they spoke to the HUD office from Washington, they also admitted that Federal Regulations versus State Regulations are very different, so she is thinking they may have to incorporate some of the Federal Regulations into those policies and procedures. She stated they will take a look at that and would like to use her (Charlotte Cobb) as a resource as well with the Federal Regulations.

Commissioner Howell stated that HUD commented that one of the policy responses the City had sent was not really a policy, it was an action item. He asked, are we not clear on what a policy is when we sent the response. Acting City Manager Gallegos stated, the policy, if in fact they don't have a policy in place, they refer back to state statute, those are the guidelines used by municipalities and the state so if they do not have a written policy they refer back to state statute and that is what the issue has been. Commissioner Howell stated during the interview, Mr. Schneller said that the City addressed a policy issue and sent a response but they said it was not a policy. Acting City Manager Gallegos stated it might not have been. Their budget process was an issue. Their budget timelines are budgets that are approved by July 31st, where as HUD recommends it June 30th and she believes Housing Staff has submitted and complied by the June 30th date with a resolution, so those are the things that they need to iron out.

Commissioner Howell asked if they as a governing body can send a letter to HUD Albuquerque requesting that they send a response to their responses because the more delays we have, the more confusion there is with what is going to happen with the Housing Authority, because of all the delays and lingering issues they have. He stated they need to get that cleared up and he would be willing to sign that letter if the governing body can do it. He stated they need to hear from them as a whole, not just one person or one department. Acting City Manager Gallegos stated absolutely and she thinks that's the issue with the internal report that they are going to be issuing out. She stated she would imagine that the internal report is going to be issued out pretty quickly. They are working on it and they are moving forward with it. She stated she can ask tomorrow how quickly they can have a response to our responses that were submitted. Commissioner Howell asked to which office, Albuquerque or Washington. Acting City Manager Gallegos stated she thinks it should be submitted to both offices to ensure that the two agencies have the same information, that's how she would handle it.

Commissioner Howell stated, speaking of the internal report, him being one of the interviewee's, he would like to see that report himself and from what he hears that internal report is not going to be shown to the governing body. Acting City Manager Gallegos stated according to what she understands, it may or it may not be shared with the governing body because she believes the Housing Staff requested a copy as well. She stated if in fact they would authorize them to review that internal report she thinks it would be made available to all the Commissioners as well as herself and the Housing Staff.

Commissioner Howell stated he is sure they had to pay for them (HUD) to come down here to do this. Acting City Manager Gallegos stated she does not believe so. She stated they have been extremely helpful with regulations, looking at what they have and what issues they have to address prior to any type of dialog regarding Housing.

Interim Director Padilla interjected wanting to clarify that it was Steven Schneller that was here last week, who conducted the interviews and it was Wendell Conner that was here this week along with Charlotte Cobb.

Acting City Manager Ann Marie Gallegos stated they worked real closely with them yesterday. Tana Vega, Interim Finance Director stated they discussed their procedures for reporting, accountability issues were covered. She stated she took them through the whole process and what was reported on the financials, the cash basis versus the accrual basis, at what time the financials are on an accrual basis or the modified accrual. Ms. Vega stated she also made them aware of the \$285,000 of operating subsidy that was owed to them at June 30, 2018 and amounts that have been withheld. She stated to date, they have only collected \$2,000. Madam Chair Gurulé-Girón stated those draw downs are critical for them to release to the City. Mrs. Vega stated additionally she informed them that the low rent bank account is subsidizing the Capital Fund bank account because monies are spent down for the Capital Funds before the reimbursement, which right now stands at around \$150,000. Acting City Manager Gallegos stated that those are the critical needs for Housing at this point and they are going to have a meeting tomorrow and she thinks it will wrap up some of these issues. She stated she will make them aware of the seven findings as well and express the concerns that the Commission has.

Commissioner Howell stated he is still concerned and confused. He said he thinks there are two entities they are working with, one out of Albuquerque HUD and the DC folks. He stated, the Albuquerque HUD is the one who has been auditing us and giving us non-compliance, seven of them at least, that they have to address. He stated he thinks we need to address it with them and not wait for the DC folks to finish their audit here with what they are doing. Acting City Manager Gallegos stated she doesn't believe that we would be waiting for them, she thinks we would move forward and once she meets with them tomorrow then they will let them know that they are going to go ahead and resubmit what was submitted prior on February 28th to the Albuquerque office as well as to the DC office because they are also auditing the City so they both have the same information.

Commissioner Romero stated in his interview he got the impression of frustration on the seven findings also. He stated he knows Commissioner Howell wants to send a letter to them, but he feels that is wasting more time. He stated that direction should be given so they get those policies done. He stated he is sure there are other agencies that have these policies in place that are in compliance that they can get copies from. Commissioner Romero stated he asked the last Attorney who was supposed to look into this and it seems to continue being swept under the rug, and there was a consensus from the Council to look into it as well. He asked City Attorney Esther Garduño if she has been tasked with this yet. He stated there were some questionable expenditures with the previous director, as far as per diem and such. He asked if she has looked into that yet since this was another finding in his discussion that was of concern to the Washington folks. Commissioner Romero asked that she look into that and they as a City entity should address that. Madam Chair Gurulé-Girón stated that is a good question because she believes it was addressed. She asked Tana Vega to address that publicly. Mrs. Vegas stated it was addressed and it was taken care of. The incident happened in August and the Albuquerque office knew there was a violation and they do have their direct numbers, they could have reached out to them and let them know that there was that violation and they would have addressed it immediately. Mrs. Vega stated when they received the non-compliance letter in December, it was addressed immediately and those expenses were taken care of. Commissioner Romero stated he does not discredit Mrs. Vega's

financial expertise but he feels this is something that goes a little beyond that and he wants the legal aspect of that. He stated even if they used the city funds to reimburse that action at that point she wasn't the paralegal when we did that so he differs on the opinion. Madam Chair Gurulé-Girón stated she believes she (the previous director) reimbursed that account, did she not. Commissioner Romero asked, personally? Tana Vega stated the account was reimbursed as soon as they received the non-compliance report. She stated she went through the report and anything that was questionable as far as finance was concerned she addressed immediately, which was included in the responses to the HUD office by email, to the office of the State Auditor, and to their 2017 year auditors. She stated she shared all of that information. Madam Chair Gurulé-Girón stated it should be in the report, correct. Tana Vega stated it is in the report. Madam Chair asked what was the total amount. Mrs. Vega stated it was \$123.00 for the violation that they specifically asked Madam Mayor to look into. Commissioner Romero asked if the City paid it, or the employee paid it. Tana Vega stated that at the time that they found out about the non-compliance, she was no longer with the City. Acting City Manager Gallegos stated she may enlighten them saying part of the paralegal fee that was not authorized by HUD, she was still working there as a Paralegal on behalf of the City on her lunch hour. She stated she was doing quite a bit of work at the Attorney's office and she would come in during her lunch hour and do work as a paralegal. She was walking the staff through garnishments, and worked on other things that needed to happen because they did not have a paralegal and or a secretary on site. Acting City Manager stated she can review it and continue to research it further. Commissioner Romero asked if Danelle Smith (Acting Attorney at that time) had given an opinion on it. Acting City Manager Gallegos stated she believed she may have. She knows she asked her that question but she doesn't know if she responded, she doesn't remember if she emailed her, but she can check and let him know. Madam Chair Gurulé-Girón asked Acting City Manager Gallegos if she could please provide a response to the entire Commission with the response she received from the Attorney with regards to the \$123.00 so there is no question as to how that was handled. Commissioner Romero stated, whether it's five dollars, ten dollars or a million dollars, yes it may not be a felony, but it is still concern. Madam Chair Gurulé-Girón stated that's fair and will have them address it in writing because this is the second time he had requested it so give it to them in writing please. Acting City Manager Gallegos said she would be glad to do that.

Commissioner Romero stated one of the findings was training on line and they did say if they felt they wanted to do some more training that there was that opportunity. Madam Chair Gurulé-Girón stated the beauty of that is that's a great question because she asked them about that as well. She stated one of the concerns that she's had is that she does not want to use the budget for training for the Commission. Madam Chair stated what they advised her of is that there is money available specifically for training and it doesn't impact the budget whatsoever, so that is something they are going to be looking into as well. She said it is really important that every single Commissioner goes to an actual training, it's important.

Madam Chair stated you ladies know you have your work cut out for you. Acting City Manager Gallegos stated they will work closely with staff and make sure it complies with the State as well as the Federal guidelines.

Commissioner Romero asked Madam Chair if they could give direction to have those policies for the next meeting. Madam Chair Gurulé-Girón stated that was the question that she had during the interview, asking what policies were missing. Commissioner Romero stated, Internal Control. Madam Chair stated yes, the Internal Control Policy, and one of the things she discussed was that they did provide, which she explained to the individuals who were interviewing (the auditors), the actual information that was requested from us to the Albuquerque HUD office. She stated we never received a response and all they were waiting for was an actual response with direction. Do they accept those responses, if not give us direction as to where we are going. Madam Chair stated that one of the things that was told to her is that the Albuquerque HUD office had stated they never received any information from us, which is

absolutely not true. She stated you all received the questions during the actual corrective action. She stated she knows that Barbara, you two ladies, if she is correct, took the other information to them personally. Interim Director Padilla stated they took everything in the binder on the deadline of February 28th and HUD did respond with an email which addresses which findings were complete and which were incomplete, so they did respond to that. Madam Chair Gurulé-Girón asked, at that point in time, did you follow up. Acting City Manager Gallegos stated they did. Madam Chair stated, exactly. Acting City Manager Gallegos stated what she did was sent out an email and asked them weather the Internal Control Policies and procedures that they submitted were ready to be adopted. She stated she will follow through again.

Commissioner Romero asked if they could have them by next month. Madam Chair stated she is hoping they can have them by next week, and were pushing that but we are also waiting for the final audit, that's going to give us a lot of direction. Madam Chair stated yes if we have to, absolutely, not a problem.

COMMISSIONERS REPORT

Howell thanked Interim Director Padilla and her staff for, making sure residents are warm and comfortable. He stated it's going to be a cold winter and we need to make sure they are secured in their homes. He stated there may be fire danger from faulty furnaces and things like that so we need to be cautious of those type of things.

Commissioner Ulibarri stated hopefully we can move ahead on the seven findings and take care of them so we can go back to doing a good job.

EXECUTIVE SESSION

None

ADJOURN


Commissioner Vince Howell made a motion to adjourn the meeting. Commissioner David Romero seconded the motion.

Madam Chair Gurulé-Girón asked for a roll call. Roll call was taken and reflected the following.

Commissioner Barbara Casey	Yes
Commissioner Vince Howell	Yes
Commissioner Ember Davis	Yes
Commissioner David Romero	Yes
Commissioner David Ulibarri	Yes

Barbara Padilla re-read the motion and advised the motion carried.


Madam Chair Tonita Gurulé-Girón

ATTEST

Casandra Fresquez, City Clerk